



Volunteer Camp Medic

Vision:

People of all ages may experience community, restoration, and physical and spiritual growth in a Christian camping and retreat environment. These ends will be achieved in a manner that justifies the resources invested. Accordingly, and in order of priority: people at camp, especially children, are introduced to Jesus and His teachings; people at camp build meaningful connections, foster existing relationships, and create new friendships; people at camp feel refreshed, rejuvenated, rested, and reconnected; and people at camp acquire leadership skills, participate in physical activities, and receive teaching to grow in their Christian journey.

Purpose:

The Volunteer Camp Medic is responsible for providing oversight for the medical safety of campers and staff in the care of Camp Harmattan. The Volunteer Camp Medic is entrusted to provide: communication with campers and parents/guardians at registration, serve as primary responder to health concerns and injuries, oversight of camper medication, First Aid Cabin oversight and access, records management, camper comfort and compassion care, safety and risk management, team collaboration, and general communication.

Department: Program Department

Expectations of all Camp Harmattan Team:

- Uphold the vision, mission, values, and strategic plan of Camp Harmattan with the highest standard of excellence.
- Uphold and adhere to Camp Harmattan and external regulatory policies, procedures, best practices, principles, and standards.
- Commitment to personal spiritual growth and intentional discipleship, mentorship, and care for campers.
- Possess a willingness to step outside of specific roles and responsibilities to help Camp Harmattan accomplish its vision and mission.

Core Responsibilities:

Camper Registration and Parent/Guardian Communication:

- As requested, respond to pre-arrival camper registration inquiries about Camp Harmattan's ability to effectively respond to specific conditions, needs, and requests.
- Participate in camper drop-off to receive medications and ask any questions of parents/guardians and/or campers in the presence of their parents/guardians.

Primary Responder to Health Concerns and Injuries:

- Serve as primary responder to all health concerns and injuries that may occur during the volunteer's week at summer camp.
- Learn Camp Harmattan operational radio calls and monitor daily radio calls for medical-related radio codes.
- Be on-call at all times to respond to all emergencies and non-urgent health concerns and injuries.

Oversight of Camper Medication:

- Retain custody of, manage, and schedule camper medications that are signed in for the Volunteer Camp Medic's respective week.
- Ensure camper medications are administered at prescribed times.

First Aid Cabin Oversight and Accessibility:

- Provide oversight of the First Aid Cabin and ensure that it is clean, stocked, and sanitized, as necessary.
- Work with the program team to make sure First Aid Cabin services are effectively and efficiently meeting general staff and camper needs.

Records Management:

- Keep accurate records of camper medications and administration, health or injury intervention, and/or other incident reporting as necessary.
- Restrict access to written records and maintain confidentiality, as appropriate.

Camper Comfort and Compassion Care:

- Provide compassionate listening and offer soft interventions for homesick campers.

- As appropriate, address conflicts or behavioral issues that may arise in a compassionate and constructive manner, and elevate matters of awareness and concern to senior leadership.

Safety and Risk Management:

- Complete training for and adhere to all camp policies and procedures regarding health, safety, and emergency responses.
- Identify and report risk and harmful disclosures and behaviors to management and/or leadership support for assistance.

Communication:

- Maintain open lines of communication with campers, seasonal camp staff, and senior leadership.
- Communicate with parents/guardians about camper concerns or updates, as appropriate.

Team Collaboration:

- Work collaboratively with staff members and other volunteers to ensure a cohesive camp experience and in support of camp objectives.
- Attend training sessions, staff and volunteer meetings, and team-building initiatives, as required.

Expected Qualifications and Attributes:

- Must be a committed Christian with a strong personal faith and understanding of Biblical teachings that align with the Church of the Nazarene’s “Statement of Belief”. The Cabin Leader must also agree to abide by the Association’s policies, procedures, and expectations.
- All Volunteer Camp Medics are required to have either their current RN, LPN, Paramedic, EMT, or Standard First Aid certification. Camp Harmattan’s objective is to pair, at minimum, one RN, LPN, Paramedic, or EMT with Standard First Aid personnel for summer camps.
- Exceptional Team and Leadership Skills:
 - A self-initiator who possesses a friendly, approachable, professional demeanour and a positive, team-oriented attitude.
 - Strong leadership, interpersonal, and communication skills.
 - Ability to multi-task and adapt to changing priorities.

- Ability to handle diverse situations with grace and patience.
- Demonstrated ability to handle sensitive, challenging, and/or confidential situations respectfully and compassionately.
- Teachable attitude and ability and willingness to respond to direction and apply it to personal work practices.
- Ability to troubleshoot and problem-solve general issues and determine what requires escalation to leadership.
- Previous experience working with children or youth, preferably in a camp or ministry setting.
- Good health, stamina, and ability to participate in light physical labour.
- Background check clearance (both criminal and vulnerable sector checks are required).

Working Conditions, Expectations and Requirements:

- The average week for the Volunteer Camp Medic will vary depending on the length of summer kids and youth camps, with overnight camps generally running from three nights to six nights. Time commitment while at camp is intensive to ensure sufficient supervision of campers.
- Volunteer time commitment in May and June may be required for training sessions and Cabin Leader team building.

Accountability and Reporting:

- The Volunteer Camp Medic reports directly to the Program Leader and, in the case of the absence of the Program Leader, the General Operations Director.